

HAMILTON COUNTY BOARD OF HEALTH
1610 Collins Street, Suite 1, Webster City IA 50595
Hamilton County Public Health: (515) 832 8565

DATE OF MEETING: July 16, 2026

TIME OF MEETING: 5:15 pm

Board Members present: Duane Hendrickson, Eva Powers, Dr. Nikki Ehn and Dr. Mark Andrew

Board Members absent: April Ely

Staff Present: Pam Harklau, Brad Berg, and Deb Nessa

Guests Present: None

ITEM 1. **Call to Order at:** 5:15 pm

ITEM 2. **Discussion/Action:** Approve Agenda
1st Powers
2nd Ehn
All ayes, motion carried.

ITEM 3. **Discussion/Action:** Approve Minutes from June 18, 2026
1st Andrew
2nd Powers
All ayes, motion carried.

ITEM 4. **Open Forum:** None

ITEM 5. **Discussion:** Board Reports

- a. Administrator's Report – Pam reviewed her report in its new format which incorporates monthly and fiscal year-end data, eliminating the need for a separate Financial Report. Fiscal year-end data reflected a positive financial outcome, including \$32,000 in unused tax dollars returned to the Supplemental Fund and \$130,000 in unused tax dollars remaining in the General Fund. The report also noted an overall decrease in FY26 expenditures. While FY26 ended favorably, Pam cautioned the Board of Health that the service area restrictions implemented by the Board of Supervisors may impact revenue and the overall FY27 budget, making future financial projections uncertain. Pam also reviewed department activities organized under the five Public Health Core Services and provided updates on agency operations and organizational initiatives.

- b. Home Health Report – Pam reviewed Carrin’s quarterly report which reported the following:
- 34 Admissions
 - 36 Discharges (including 12 Wright County service area transitions)
 - Current Caseload of 53
 - 21 Declined Referrals (19 outside of service area / 2 requiring a higher level of care than our agency could safely provide)
- c. Environmental Health – Brad reviewed his monthly report for June noting recent pool issues as well as funding decreases for private well water testing.
Discussion only, no action.

ITEM 6. **Discussion/Action** – Environmental Complaint on property located at 1472 350th Street in Stratford. Brad reported on a complaint received of improper septic repair work completed that resulted in discharge of sewage into a neighboring farm tile and that after consulting with the DNR a certified letter had been prepared for the property owner.

1st Ehn
2nd Andrew
All ayes, motion carried.

ITEM 7. **Discussion/Action:** MOU for SA7 PHEP Public Health Emergency Preparedness – Pam reported that the amount of the Grant is remaining at \$10,000.00, however the match is now 17%.

1st Powers
2nd Andrew
All ayes, motion carried.

ITEM 8. **Discussion/Action** – SOW with CliftonLarsonAllen, LLP for FY26-28 cost reports.

1st Andrew
2nd Powers
All ayes, motion carried.

ITEM 9. **Discussion** – Immunization Annual Report for FY26 – Pam reviewed the FY26 Annual Immunization Report, noting a continued trend of declining immunization rates. Vaccination coverage for 2-year-olds, adolescents, HPV, and seasonal influenza remains below national goals. The importance of maintaining high vaccination rates to achieve herd immunity and protect the community was discussed.

Discussion only, no action.

- ITEM 10.** **Discussion:** Measles Update – Pam provided an update on a confirmed measles case in Polk County that resulted in potential exposure at two Webster City locations on July 3rd. Exposure notifications were completed, including in-person outreach with translators to address language barriers at one location. Approximately 180 individuals attended the identified church event and were notified of the exposure, symptoms to monitor, and vaccination recommendations. At this time, no individuals have been identified requiring measles testing.
Discussion only, no action.
- ITEM 11.** **Set Date of Next Meeting:** With conflicts in August, it was the consensus of the Board to forego an August meeting. The next meeting was scheduled for Thursday, September 17, 2026.
- ITEM 13.** **Adjournment:** Andrew made a motion to adjourn, seconded by Ehn. The meeting was adjourned at 5:53 pm.

Respectfully submitted,

Deb Nessa
Administrative Assistant